

Minutes – Shields Township Board of Trustees
Regular Meeting March 25th, 2020

STATE OF ILLINOIS,)
 Lake County,) } SS.
 Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP held its monthly meeting via Zoom due to the State of Illinois issuing a “stay at home” order due to the COVID19 outbreak on March 25, 2020 at 4:08 p.m.

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|---------|----------------|--------------|
| PRESENT | Terry Darraugh | Supervisor |
| | Joy Gayter | Clerk |
| | Heather Kerr | Town Trustee |
| | Kathy Blahunka | Town Trustee |
| | Matt Garrity | Town Trustee |
| | Kristin Strom | Town Trustee |

- I. **Meeting Called to Order**
Supervisor Darraugh called the meeting to order at 4:08 p.m.
- II. **Roll Call:** Assessor Helton and Road Commissioner Anderson were also at the virtual meeting.
- III. **Pledge of Allegiance**
Supervisor Darraugh opened the meeting with the Pledge of Allegiance.
- IV. **Presentation of Cash Balances: Cash on Hand by Fund,**
Supervisor Darraugh presented cash balances by fund;
Town Fund - \$611,389.14
General Assistance – \$3,532.09
Road and Bridge - \$378,632.09
- V. **For Action – Motion to approve minutes from February 2020 board meeting**
The minutes were approved on a motion by Trustee Blahunka, seconded by Trustee Garrity passed by 4-0 on a roll call vote. Trustee Kerr abstained from voting due to absence at the February meeting.
- VI. **For action – approve bills**
Town Fund Bills – A motion by Trustee Blahunka, seconded by Trustee Strom, to approve the payment of Town Fund expenses in the amount of \$36,855.53 passed by 5-0 on a roll call vote.

Road and Bridge –A motion by Trustee Blahunka, seconded by Trustee Kerr, to approve the payment of Road and Bridge expenses in the amount of \$9,462.74 passed by 5-0 on a roll call vote.

General Assistance – A motion by Trustee Blahunka, seconded by Trustee Kerr, to approve the General Assistance expenses in the amount of \$3,158.00 passed by 5-0 on a roll call vote.

VII. For approval – Agenda of the Annual Town meeting on Tuesday April 14, 2020

The agenda of the Annual Town meeting was approved by all.

VIII. For approval – Road and Bridge Fund FY21

The final budget was not available for review but an updated copy will be sent showing the adjusted figures of \$633,750.00 which included an extra \$100,000 for road maintenance and an extra \$8,000.00 for salt.

A motion by Trustee Blahunka seconded by Supervisor Darraugh to approve the FY21 Budget passed by 5-0 on a roll call vote

IX. Township Reports

Trustees – Nothing to report

Highway Commissioner – Nothing to report

Assessor – Assessor Helton reported that the County Board of Review has finished with all the appeals. The underlying assessed value for Commercial Properties is up \$21,000,000, the underlying assessed value for Industrial properties is up \$7,500,000 but decreased by \$26,000,00 for Residential property so is essentially awash. The clerk is calculating the new tax rate in order to prepare the 2019 tax bills for mailing in May.

Supervisor – The supervisor reported that because of the current situation there is a need to deliver food to seniors, disabled and low-income residents with no transportation. A food drive was organized and deliveries were made by volunteers to 26 families.

X. Public Comment - None

XII. Adjournment

The meeting was adjourned at 4:29 p.m. by Supervisor Darraugh, seconded by Trustee Garrity.



Joy Gayter, Town Clerk