

Minutes – Shields Township Board of Trustees

Regular Meeting October 21, 2021

STATE OF ILLINOIS,)
Lake County,)
Town of Shields)

SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting October 21, 2021, at 6:30 p.m.

PRESENT

Heather Kerr	Supervisor
Tammy Bryan	Clerk
Brady Andersen	Town Trustee
Jeff Urso	Town Trustee
David Weil	Town Trustee
Kathryn Walker-Eich	Town Trustee

- I. **Meeting Called to Order** - Supervisor Kerr called the meeting to order at 6:30 p.m.
- II. **Roll Call** – Also in attendance - Assessor Helton
- III. **Pledge of Allegiance** – Supervisor Kerr opened the meeting with the Pledge of Allegiance
- IV. **For Action** – Motion to approve minutes from September 22, 2021, board meeting, by Trustee Weil , second by Trustee Urso, passed by 4-0 on a roll call vote.
- V. **For Action** – Approve Bills
 - i. Town Fund expenses approval \$55,213.62, Trustee Andersen motioned to approve, second Trustee Walker-Eich, passed by 4-0 on a roll call vote. Trustee Urso Abstain
 - ii. General assistance expenses approval \$4,914.32, Trustee Weil motioned to approve, second Trustee Andersen, passed by 4-0 on a roll call vote, Trustee Urso Abstain
 - iii. Road & Bridge expenses approval \$26,237.88, Trustee Walker-Eich motioned to approve, second Trustee Weil, passed by a 4-0 on a roll call vote. Trustee Urso Abstain. Sawvill paid versus Canopy, as the scope was not fulfilled per agreement. Tree service hauls away debris. Jenkisson debris, tree trunks is questioned about removal. Trustee Walker-Eich why cannot these be pulled up, response: the free firewood or the chips are given to residents. Field Manager Beake will look into the tree trunks.
- VI. **New Business**
 - a. Similar to the Vape service egress/ingress on the road, barber shop is opening up near there. Attorney gave 50 feet on Jenkisson Avenue to access to the barber shop. Per the permitting

process this is to go through Board. Trustee Urso motioned to approve, second Trustee Andersen, passed by 5-0 roll call vote.

- b. Q&A Manhard: Mike & Peter- Providing support in the construction process to reduce costs during construction, culverts have been installed, waiting on updated construction schedule regarding milling, then evaluating if any base repairs are needed. Checking on cost overruns. Unit price, make estimations, fit within the estimates, drainage/culvert work exceeded the original quantity than the original bid, technically still under budget. There are other items still in the bid that are to be determined in regard to cost. Drainage came in higher than originally budgeted. Drainage was the larger questionable area of the bid, harder to measure than the rest of the items in the contract. This is due to additional culverts added to the scope. Cannot laydown new asphalt until the drainage issues are taken care of first. Did not know some of the issues until starting this project. Milling next week, try to get asphalt down as quick as possible. There should not be any more culverts this year that are to be replaced. There are on the schedule for next year for review of other culverts which have not been repaired or addressed, another budget and schedule.
- c. Any thoughts to traffic control: suggestions - Flagger or close the street, maybe close Washington that week. Garbage service has been alerted to this. Peter Baker did have someone watch the traffic during some of this process. Ask Peter Baker to provide in writing via email ahead of time.
- d. Piping delayed by 1 week. Peter Baker has promised to keep a handle on the finances and schedule to make sure all is in place. Wednesday starts milling for 3 days, 4th day proof roll to verify there are no issues or if undercuts need to be performed, deemed unsuitable, would then place in stone. Will probably find undercut issues on Woodland. As long as weather cooperates all is good.
- e. What would be happen if plants shut: mill one year and pave the following. As long as Thorntree and Woodland are taken care of first, the rest can wait.

VII. Reports

Trustee – Walker-Eich-3 meetings (AMENDED):

9/15 meeting with 2 Fire Chiefs Peter Seibert & Rich Carani, present Trustee Andersen, Supervisor Kerr and Assessor Helton, to get to know them and let them know they are partners and have a good working relationship. Benefit of what happened historically, consolidation of fire protection services. FDs showed results and benefits, closing the FDs.

9/28 Hanover Township – meet with Director of Senior Services, also Oak Park River Forest, purpose of that meeting, understand more important and popular general assistance by best practices townships. 1. OPRF – fought for years to stay relevant and independent – to merge with River Forest. Stay relevant and not have to merge anywhere else. Hanover township senior director custodian, she is in charge of all elder care protective

services. Entire building devoted to elder services, lined up grants and donations on private and public funds. Fleet of buses for senior services. OPRF – she won the Illinois Township Servant of the Year Award, brought forth by her peers. She set up senior services with such as memoir writing, in partnership with Northern Ill Univ & Concordia Univ, to provide services and resources such as students to get them engage to tell their story. The fleet and mobility challenges are important.

- VIII. 10/3 Amy Sarber, Commissioner for the largest township, Warren, 72 miles of roads. Present Assessor Helton and Trustee Walker Eich. Amy is an excellent resource, opened herself up as a resource to Shields Township.

Amended: Trustee Walker-Eich clarified minutes: Senior services program of the River Forest townships, the two townships combined efforts have resulted in years spent of developing senior programs, the 2 townships did not merge, however, the two senior management services have merged of Oak Park River Forest.

Highway/Field Manager – Field Manager Beake no report

Assessor – Assessor Helton no report

Clerk – No report

Supervisor – Calls 211 Lake County, all in social services folder, where is the need in Lake County, Lake County Dept of Trans, May 2022.

Take and offload the costs onto the county, for funding. To keep on developing, provide services seniors all over lake county within the county, Cook and McHenry county too.

Shop with a cop. Help children in NC

SafeHaven Toys for Tots, Dec 17 to fill up box

Mothers Trust & Foss Park – November budget meeting regarding the grants. 10,000 FP was originally for only seniors. There are a lot of things that want to do with that, to be discussed at November meeting. Trustee Walker-Eich concerns, where is the money going, needs the data. The board needs to know now. Supervisor Kerr to provide information prior to vote. Foss Park needs to be prepared with numbers and information on each line item. Would prefer quarterly reports from Foss Park.

Shields Township Food Drive along with Lake Bluff Elementary School, to feed the neediest.

Senior snow removal program, to meet the needs of seniors. More info to come.

Advanced Wyatt all in folders

Newsletter features our own corner, Trustee Weil, next month is Trustee Walker-Eich.

Dickinson Hall also needs to present.

Board to look through social services folder in regards to participation.

- IX. **Public comments** – None registered.

- X. **Adjournment** – The meeting was adjourned at 7:12 p.m. by Supervisor Kerr.