

Minutes – Shields Township Board of Trustees

Regular Meeting November 17, 2022

STATE OF ILLINOIS,)
Lake County,)
Town of Shields)

SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting on November 17, 2022 at 6:30 p.m.

PRESENT

Tammy Bryan	Clerk
Brady Andersen	Town Trustee
Kathryn Walker-Eich	Town Trustee
David Weil	Town Trustee
Jeff Urso	Deputy Supervisor
Matt Garrity	Town Trustee

- I. **Meeting Called to Order** Deputy Supervisor Urso called the meeting to order at 6:34 p.m.
- II. **Roll Call** – Also in attendance - Assessor Helton
- III. **Pledge of Allegiance** – Deputy Supervisor Urso opened the meeting with the Pledge of Allegiance
- IV. **Public Comments** – None
- V. **Reports** –
 - a. Supervisor Urso on behalf of Miss Blahunka – We discussed the 3 grants we specifically give out each year. Maybe help out other ways, typically 10,000 grants. Our committee, polled, mothers trust and Dickinson’s hall in the amount of 10,000 as recommendation. As far as previous year, we also have given to Foss Park, an IGA senior center would be an appropriate action would help the citizens of North Chicago. All residents of North Chicago would be welcome there in Foss Park, as the recommendation of the committee, with 2 of the North Chicago members absent from this meeting, confirmed by Supervisor Urso.
People in North Chicago have issues to get to Waukegan for these services.
Motion to approve grant agreement with Mothers Trustee Garrity, second to motion Trustee Weil – 224 children in Shields, 66,000, 20 children and families for housing assistance, over 7,000. The coat give away 245 families received. Many families are serviced in North Chicago. Zion, Waukegan, Warren and do some partnerships. As Shields have emergency, and maybe partner to help them get through. Usually rent, medical and utility, sometimes car seat, etc. they work with schools and shipped to

social worker, pay directly to end receiver, not directly to families. Amend the motion. Subject to review approval and review the township attorney, formal grant agreement, in regards to policy. Garrity to motion to approve, second Andersen. Nay

Motion to approve grant agreement with Dickenson Hall Senior Program. 10,000 amount subject to a Garrity, second Andersen, representative from Dickinson Hall, VP LFLB Senior Citizens Foundation. LFLB Senior Center- trans, and programs 50 years and older, foster independence, personal growth, service area, High School district 115, 60% comes from municipalities, remainder from program fees dues and sponsorships. Population is aging, to allow seniors remain in our community, what we offer are not offered in other areas, counseling, info, referrals, to help make connections, lending closet, Medicare, supplemental ins part b, support groups, to pay for things senior have financial needs, such as ramp to remain in home, scholarship program allows resident to have their dues paid and allows them to receive funding to go to programs so they can participate fully. Fund faith and action 225,000 a year, 10,000 consistent with that amount 2016, prior was 25,000. Roll call vote 4-1, Trustee Walker-Eich nay.

- b. **Assessor Helton** – We did finish our appeals this year 375-385 complaints, 40 commercial, Mr. Kitzerow sat in with Assessor Helton, the appeals are important to get your evidence and make sure the assessment you received is correct, whether commercial or residential, so everyone is paying their fair share. The last day of hearings, some of those properties, what people bring in, commercial, bring in evidence and fought them all, there were 4 major properties on the last day, and increase the assessed values on all the 2,837,292, which is about 8 ½ million dollars more, so the residents do not have to subsidize. Helton is able to raise it, we can look when they complain, and we can get an assessment outside of the 4 years, there is more revenue coming back that we did not have. Commercial hire attorneys and nobody challenges them, Helton challenged all of them and won, this can discourage others from others. The Board of Review is not there to help, there - there just to make a decision, you need to show up with evidence, the assessor needs to bring the evidence, as Assessor Helton did, and was well worth it.

Warren Dixon did a great job on the residential as our outsourced person. He had over 300 hearings he prepared for and did great.

2023 is the quadrennial of all of Lake County, we have 191 neighborhoods and look at sales ratios and see what has to be adjusted, either up or down, we started that work already. Having Accubasse work with us, they have more data than the county has. The hearing, warren had 5-7 fair assessments to work with, most usually only can find 2-3 for values

Road & Bridge – Dan Rogers – updated board on issues. Equipment on road district are in bad shape, midsize truck, running with no brakes, hired a couple people, good mechanics, worked in rogers shop, all new brakes and new fuel lines replaced, leaky for over a year. At RLB and hydraulics specialists to be ready for winter. Come spring, it is a 1999 truck, doesn't have many hours on it, the truck can make it another 5 years, can reassess in spring. The larger truck which is a 4400 a 2005, took old signs and put in the bed of the truck because of big holes, so the salt just runs out, the cylinder shaft is going to push right through the box. Made a recommendation to change out the box from a steal rusted to stainless, may get 10 more year, mechanically in good, body okay, dump ox is in bad shape, solicit 3 different bids, approx. 20k for new box, needs basic maintenance, which hasn't been done in a while. Next truck 04. May get a few more years. Set aside money each year so new equipment, trucks can be purchased. Salt set for winter. Culverts have holes in them. All but 2 culverts have been done. Bike path that has been lying dormant, something to look for funding over the winter, maybe Abbott, lake bluff proper, sanctuary, maybe state reps to get the funding to extend from sanctuary to Heinen's, improvement and access to go by foot or bicycle. Basil Ave project, fiscal 2023, where to keep costs down, Rob & Dan by material and bidding out strictly the excavation end of the project to not pay upcharge on the material.

Supervisors Report – GA, we had 1 request, 1 app, 1 received. Sept 6 requests; Oct 9 requests, we received back 1 request, approve 1 – some don't qualify and don't respond.

Garbage in Unincorp Lake Bluff - November 30 starts Weds, moved from Thursday.

- VI. **Approval Prior meeting minutes**, motion to approve Trustee Weil, second by Trustee Andersen, passed by roll call vote 4-0
- VII. **For Action** – Motion to approve minutes from , 2022 by Trustee , second by Trustee board meeting passed by 4-0 on a roll call vote,
- VIII. **For Action** – Approve Bills
 - i. Town Fund expenses approval \$19,394.41, Trustee motioned to approve Trustee Garrity, second Trustee Andersen, passed by 5-0 on a roll call vote.
 - ii. General Assistance expenses approval \$500 Trustee Walker-Eich motioned to approve, second Trustee Garrity, passed by 5-0 on a roll call vote.
 - iii. Road & Bridge expenses approval \$1,998.52 Trustee Andersen motion to approve, second Trustee Garrity Passed roll call vote 5-0.

IX. **Old Business-Community Services Agreement** – Motion to approve subject to attorney approval, Shields Township entering not for profit, get metrics and who we give money to. From our committee, revenues and expenditures for purpose intended, where that money can go. Any grants moving forward any must follow this policy.

Senior Snow Program – update committee – emergency assistance, access to medicine or groceries, dialysis, such things, people can still get access to emergency snow removal, in the past, was not done the proper way, changed to EA. Residents go through EA with a form, Mr. Evans have been assisting. This requires certain docs, low income standard and Id over 65 and will accept terms. And no one is there to be able to assist with snow removal. Mr. Kitzerow keeps calling and Mr. Evans is picking them up, need some more applicants, we need a minimum of residents who need the plow.

X. **New Business-**

- a. Motion to approve minutes from October 6, 2022 –motion Trustee Garrity, second Trustee Andersen, passed roll call vote 5-0
- b. Motion to approve minutes from October 20, 2022, motion Trustee Garrity, second Trustee Walker-Eich, Trustee Weil abstain. Passed roll call vote 4-0
- c. Approval of amended budget to March 1, 2022
To approve ordinance 11-17-2022-01, motion to approve Trustee Garrity, second Trustee Walker-Eich, passed roll call vote 5-0.
- d. Ratification contract Pav tech emergency culvert repairs, motion to 18,495.00, KWE, second Andersen, 5 failing culverts large holes size of basketballs and prevents water-flow. These were deemed to be done before snow melt in winter and someone could not hurt.
- e. Truck bed replacement – motion to purchase Not to exceed \$19,900, trustee Weil, Trustee Andersen second. 4-0, Trustee Garrity left premises during this vote
- f. Snow Removal TGF Enterprises – discussion only – they currently do Arden Shore, falls into Shields Road District, Shields had them last year, subcontract them, they already work in that same subdivision, same rate as last year. T&M and allowing us to buy salt and not using their marked up salt. Another salt resource, same miles, nothing changing, gives us 2 years of data of subcontractor, cost per mile for 2 year seasons
- g. IGA Senior Center – Foss Park – go with Waukegan Township instead of Foss Park due to services provided to seniors? Dickinson hall does not work with anyone outside of School District 115. This will allow to share responsibilities, authorize a sum of money to Waukegan Township to provide services township residents. Distance Foss Park to Waukegan Center,
- h. Rationale to not continue funding, less than 10% of Foss Parks’ budgets, poor and aged, services of Foss Park was not aligned with the intent of the law.

- i. There were unanswered questions and so the trustees sent back to the community service committee.

XI. **Adjournment** – The meeting was adjourned at 7:55 p.m. by Deputy Supervisor Urso, motion to adjourn Trustee Walker-Eich, and second by Trustee Andersen.