

Minutes – Shields Township Board of Trustees

Regular Meeting September 22, 2021

STATE OF ILLINOIS,)
Lake County,)
Town of Shields) SS.

THE TOWN BOARD OF SHIELDS TOWNSHIP held its regular monthly meeting September 22, 2021, at 6:30 p.m.

PRESENT Heather Kerr Supervisor
 Tammy Bryan Clerk
 Jeff Urso Town Trustee
 David Weil Town Trustee
 Kathryn Walker-Eich Town Trustee

- I. **Meeting Called to Order** - Supervisor Kerr called the meeting to order at 6:31 p.m.
- II. **Roll Call** – Also in attendance - Assessor Helton, absent Trustee Andersen
- III. **Pledge of Allegiance** – Supervisor Kerr opened the meeting with the Pledge of Allegiance
- IV. **For Action** – Motion to approve minutes from August 19, 2021, board meeting, by Trustee Weil , second by Trustee Walker-Eich, passed by 3-0 on a roll call vote. Trustee Urso abstained.
- V. **For Action** – Approve Bills
 - i. Town Fund expenses approval \$67,605.04, Trustee Urso motioned to approve, second Trustee Walker-Eich, passed by 4-0 on a roll call vote.
 - ii. General assistance expenses approval \$0,
 - iii. Road & Bridge expenses approval \$11,290.17 Trustee Walker-Eich motioned to approve, second Trustee Urso, passed by a 4-0 on a roll call vote
- VI. **New Business**
 - a. Supervisor Kerr written presentation and packet with a list of the current road project to start September 27, 2021.
Visual and overview of where funds are going of roads and drainage issues that will be attended to. Paving all of Woodland Road from northern to Waukegan Road, west facing on Birch, Woodland facing east. Paving just past the path.
Next road Thorntree from Washington head to south to 176
Next is Washington East and West facing on west side of Waukegan Road. Working with the Park District to get this fixed as well, prior the Park District funds assisted

years ago, Supervisor Kerr and Field Manager Beake met with PD to see if they will pick up some of the tab, there is a piece of property that needs to be attended to where the road ends.

Next Woodland, west side of Waukegan Road.

Next Muir from Waukegan to Adelpia through to Birch. Adelpia has been repaired numerous times, East side of Waukegan through to Atkinson

Next Jenkisson, East side of Waukegan

Next Arden Shores Cole north and south 117 feet will be repaired.

Drainage will also be repaired at the same time. Needs to be done simultaneously.

Peter here for questions- quick update, last meeting presented award recommendation, approve contract notice of award with contract bonds. Pre-con meeting held here 9/17/2021, went well and provided schedule and anticipate starting 9/27/2021. Trustee Weil questions why or why not chosen on which roads to be or not to be paved.

Supervisor Kerr, Field Manager Beake how much coal patch and age of road are the two contributing factors, a lot with potholes. A road twenty years or older are being repaired. Conference call prior to pre-con regarding construction management and engineering costs, worked with Supervisor Kerr and Field Manager Beake. Peter Baker will provide a more frequent basis of testing, which was \$5000 line item on original budget. Reduced Manhard's budget from \$27,000 to \$12,5000.

What is a PMP? Pavement Management Plan.

3-year plan, hire and engineer, to test roads to determine when the roads should be done. What is the industry standards for townships and local agencies? Should be tested on a 3–5-year basis with rating systems, an initial inventory of lengths and widths placed into a MAP, into a GIS database, which will have an upfront cost, then inspection of the road, then the rating to determine the best course of action with follow up recommendations which all carry different costs. The purpose of the plan is to give the township an idea or recommendation.

Length of time is 5 weeks. Peter Baker to be aware of children at bus stops and garbage trucks.

Motion to Approve \$12,500 Trustee Urso \$12,500, second Trustee Weil, Roll call vote 4-0.

VII.

VIII. **Reports**

Trustee – None.

Highway/Field Manager – None.

Assessor – None.

Clerk – None.

Supervisor – 3 Packets:

- Social Services packet, invitation for coalition to reduce recidivism in October, Township has supported this for 15 years.
- Tomorrow attending Lake County 2 on 1. Update on FERA.
- GATY training GA caseworkers to collaborate and network.
- North Chicago Chapter Exchange Club, can join officials to get together and talk about what we can do for the community of North Chicago. Either join as a single or as an organization tbd.
- Paratransit program, currently have PACE program, next week meeting to get more information, will update.
- Shields Township to award 3 \$10,000 grants, Will share in the coming month regarding these grants.
 - Dickinson Hall in Lake Forest
 - Mothers Trust in Lake Forest
 - Foss Park
- Waiting on quotes for backup snow removal; possibly Mariani and TG, will keep posted.
- Help a client in dire straits, get the client after 3 hours and 5 social service agencies, give that woman with what she needed, this reinforces we are here to help.

IX. **Public comments** – None registered.

X. **Adjournment** – The meeting was adjourned at 6:54 p.m. by Supervisor Kerr.