

Minutes – Shields Township Board of Trustees
Special Budget Planning Meeting October 6, 2022

STATE OF ILLINOIS,)
Lake County,) SS.
Town of Shields)

THE TOWN BOARD OF SHIELDS TOWNSHIP held special budget meeting October 6, 2022, at 5:30 p.m.

PRESENT Jeff Urso Supervisor
Tammy Bryan Clerk
Brady Andersen Town Trustee
Matt Garrity Town Trustee
David Weil Town Trustee
Kathryn Walker-Eich Town Trustee

- I. **Meeting Called to Order** - Supervisor Urso called the meeting to order at 5:30 p.m.
- II. **Roll Call** – Also in attendance - Assessor Helton
- III. **Pledge of Allegiance** – Supervisor Urso opened the meeting with the Pledge of Allegiance
- IV. **Public comments** – None registered.
- V. **Budget Workshop** - Budget appropriate this year’s budget to adjust, as it is outside of the 10%.
 - a. Assessor’s office: Assessor Helton moved to staff salary, now a contract employee. Lowered the Assessor’s office salaries GL and moved to staff GL
 - b. Computer upgrade: Upgrading, brought on consulting firm to process in 3 phases.
 - i. Upgrade Wi-Fi, streamline system assessability. Provide proper backup, storage and protection.
 - c. Professional services: Acquired Accubase and this is in Professional Services
 - d. Legal spent more this year.
 - e. Road & Bridge: Move the Manhard paving bill to the correct GL.
 - f. Improve snow removal and subcontract to remove in other areas.
 - i. Senior shovel program will be revised with documentation and availability to all of Shields Township.
- VI. **Set date for next Budget Meeting** – Motion to schedule budget meeting at 6:00 P.M. November 17, 2022, motion to approve by Trustee Weil, second by Trustee Walker-Eich, passed by 4-0 on a roll call vote.
- VII. **Adjournment** – The meeting was adjourned at 6:54 p.m. by Supervisor Urso.